

**PLANNING DEPARTMENT  
STAFF**

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*Deputy Town Manager/Planning Director*

Wayne Herron

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*Assistant Planning Director*

Aaron Tucker

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*Planner*

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*Planner*

Catherine McElearney

[cmcelearney@cornelius.org](mailto:cmcelearney@cornelius.org)

**PLANNING DEPARTMENT HOURS**

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Monday thru Friday 8:30-5:00 PM

Town of Cornelius  
PO Box 399  
21445 Catawba Avenue

2019

**FEE SCHEDULE**

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TOWN OF CORNELIUS

**PLANNING  
DEPARTMENT**

Cornelius, North Carolina 28031  
Phone (704) 896-2461  
Fax (704) 896-2462

[www.cornelius.org/planning](http://www.cornelius.org/planning)

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**Subdivision Applications**

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Construction Documents	\$250
Major Subdivision Final Plat	\$100
Minor Subdivision Final Plat	\$50
All Other Plats	\$50

**Site Plans**

*(For Const. Docs/Admin. Approvals)*

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Commercial or Mixed Use:	
Under 10,000 Sq. Ft.	\$250
10,000-29,999 Sq. Ft.	\$500
30,000-49,999 Sq. Ft.	\$750
50,000+ Sq. Ft.	\$1,000

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**Rezoning Petitions**

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Conditional Zoning	\$1,250
Conditional Zoning Amend.	\$625
General Rezoning	\$1,000

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**Permits and Variances**

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Special Use Permit (SUP)	\$500
SUP Amendment	\$250
Variance Request	\$350
Watershed Variance	\$500
Architectural Variations:	
Major	\$250
Minor	\$100
House Move (on/off property; Note \$1000 bond req'd)	\$150
Temporary Use Permit	\$25
Building Permits:	
Res.-new house	\$50
Res.-additions, accessory structures	\$25
Res.-all others (demo, upfit, piers)	\$10
Non-res. – upfit	\$75
Sign Permits	
Single Business	\$25
Multi-tenant Building	\$50
Banner Permit	\$50
Home Occupation Permit	\$35
Transient Occupancy	\$100

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**Other**

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Appeal of Zoning Decision	\$250
Text Amendment	\$400
Zoning Compliance Letter	
1 SF Residence	\$50
Commercial	\$100

**Traffic Impact Analysis (TIA) Fee:**

When applicable, a fee equal to an estimate of consultant fees submitted by the Town's transportation consultant for preparation of the TIA to Planning Staff. Upon the applicant's agreement and payment in full to the Town for the projected cost estimate, the Town shall release the work to the consultant. Any additional services incurred by the transportation consultant in addition to the MOU must be approved by Planning staff, and agreed to and paid for by the applicant, prior to performance of the additional work.

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**Publications**

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Color Maps (or plans):	
34" x 44" (1:1100 scale)	\$15
22" x 34" (1:1600 scale)	\$10
LDC Book	\$25

**Miscellaneous:**

24" x 36" page copies	\$1/pg
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